

EMMANUEL CHURCH NURSERY SCHOOL

ILLNESSES AND INJURIES POLICY

- In the event of their child being sick whilst at home, parents/carers are requested that they contact Nursery to inform them of the nature of the illness, and to ensure that their child remains at home until well enough to return.
- Nursery staff will contact families of absent children on the second day of absence should no notification have been made by the family.
- Any child who is unwell at Nursery will have their immediate needs met and the parent/carer called to ensure that they are taken home as soon as possible.
- Any illness occurring during nursery opening hours will be recorded in the incident book.
- This Nursery operates in accordance with the guidelines set out by Surrey County Council and Environmental health which are to be found in the Communicable and Infectious diseases poster displayed on the staff board.
- We operate a policy of at least 48 hours clear of symptoms after a bout of diarrhoea and/or vomiting before a child or staff member is allowed to return to the setting.
- Agreement to Emergency Medical treatment and application of plasters is sought when the child registers with the Nursery School.
- Any accidental injuries to children are recorded in the Accident Book which is signed by the parent on collection of their child.
- The accident book is reviewed regularly to identify any recurring trends for risk assessment and action
- Absences and their reasons are recorded in the daily register.

First Aid

- There is a minimum of 2 qualified first aiders on the Nursery Staff, and at least one present for each session (certificates displayed on notice board)
- There is a well stocked first aid box in the kitchen and a portable first aid box in the foyer which are checked every half term to ensure that contents are conversant with the inventory and are within the expiry dates,
- All staff are aware of the location of the first aid boxes.
- Any first aid administered is recorded in the Accident book
- All staff are aware of the procedure for calling the emergency services.
- Staff update their first aid qualifications every 3 years or as frequently as is legally required.